

**Letter of Recommendation**  
**Michele S. Nichols**

July 20, 2024

Re: Michele S. Nichols

To Whom It May Concern:

It is with pleasure that I write this letter of recommendation on Michele's behalf. Michele is a truly skilled and passionate professional and undoubtedly an excellent candidate for a variety of nursing positions in the healthcare arena, with a strong emphasis on leadership. Michele takes her job seriously and she makes sure she always provides the information to the appropriate healthcare professionals, whether they are physicians, nurses, pharmacists, leaders, and others. She is always flexible with her schedule whenever it comes to direct patient care, to assure the patient's experience is not compromised, and will always set everything aside until the patient has been taken care of.

In my role as the Vice President, Oncology Operations at Tulane Cancer Center (formerly HCA), I had the pleasure of interacting with Michele every day, as we worked closely to assure the patient workflows occurred seamlessly, staff concerns were addressed, and we worked to create new opportunities for our patients. Michele's attention to detail around quality is second to none, and I never had concerns about her work or meeting deadlines.

Michele has been an outstanding colleague, nurse, and leader in healthcare, as she focuses on bringing the best care to her patients. She always conducts herself with true and honest professionalism, no matter the situation, and she truly cares about the patients whom we serve in our community. She is an empathetic leader, who listens and cares for the staff and her teams.

Without reservation, and in fact with very strong encouragement, I endorse her candidacy for any position that matches her skill sets, experience, and interests. Please consider her thoroughly. I would be more than happy to elaborate on all the above or field any questions, so please do not hesitate to contact me.

Sincerely,

William M. Jordan, MBA/MHA, CLSSBB  
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